# D.P. VIPRA COLLEGE BILASPUR 

ACCREDITED "A" GRADE BY NAAC

### 6.3.3

Number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year

## D.P. Vipra College

Old High Court Road, Bilaspur
Chhattisgarh, India 495001

## Summary-Sheet

| Criteria | 6 - Governance, Leadership and Management |  |  |  |
| :--- | :--- | :---: | :---: | :---: |
| Key Indicator | 6.3 Faculty Empowerment Strategies |  |  |  |
| Metric | 6.3.3: Number of professional development /administrative training programs <br> organized by the institution for teaching and non-teaching staff during the year. |  |  |  |
| Number <br> professional <br> development <br> ladministrative <br> training programs <br> organized by the <br> institution for <br> teaching and non- <br> teaching staff <br> during the year. | Total number of professional development/administrative <br> training Programmes organized by the institution for <br> teaching and non-teaching staff year-wise during the year | 2022-23 |  |  |
|  | Year |  |  | $\mathbf{0 5}$ |
|  |  |  |  |  |

## Note:

Since all supporting documents for this metric exceeds the upload limit of 5 Mb , hence we have hosted the scanned documents as per SOP on institutional website on the following links.
Description

1) List of professional development/ administrative
trainings programs organized during the year is
attached.
(Appendix-I)
2) One page report on above listed activities including Relevant link photographs, circulars and brochures is attached. (Appendix-II)

0

## 2022-23

## D.P. Vipra College

Old High Court Road, Bilaspur
Chhattisgarh, India 495001

# D.P. VIPRA COLLEGE BILASPUR <br> ACCREDITED "A" GRADE BY NAAC 

## Appendix I

## D.P. Vipra College

Old High Court Road, Bilaspur
Chhattisgarh, India 495001

OFFICE OF THE PRINCIPAL

## D. P. VIPRA COLLEGE, BILASPUR (C.G.)

NAAC ACCREDITED "A" GRADE
PHONE : 07752-424497, E-mail - dpvipracollege@gmail.com
6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and nonteaching YEAR 2022-23

| S.N. | Dates (from-to) (DD-MM-YYYY) | Title of the professional development program | Staff | No. of <br> participants |
| :---: | :---: | :---: | :---: | :---: |
| 1 | 06.06 .2022 to 11.06.2022 | FDR ON USE OF INTERNET FOR TEACHING LEARNING | Teaching Staff | 41 |
| 2 | 02.11 .2022 TO 05.11.2022 | हिंदी लेखन-प्रारूपण, टिप्पण एवं रिपोतार्ज | Teaching Staff | 42 |
| 3 | 14.11 .2022 TO 19.11.2022 | FDP ON POWER OF GOOGLE | Non-Teaching Staff | 30 |
| 4 | 22.11 .2022 | FDP ON SKIMMING \& SCANNING | Teaching Staff | 28 |
| 5 | 23.11 .2022 | FDP ON SKIMMING \& SCANNING | Non-Teaching Staff | 27 |

## Appendix II

## D.P. Vipra College

Old High Court Road, Bilaspur
Chhattisgarh, India 495001

OFFICE OF THE PRINCIPAL
D. P. VIPRA COLLEGE, BILASPUR (C.G.)

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Phone No.- 07752-424497, Web. - www.dpvipracollege.in,
Email-dpvipracollege@gmail.com
Ref. No./
/-------/2022
Bilaspur, Date 11.06.2022

## Academic Year: 2022-23

Activity : FDP on Use of Internet for Teaching Learning
Participants Count : 41 Teaching Staff
Date of Activity : 06.06.2022 to 11.06 .2022
Place : Computer Lab
Objective
: To aware teaching staff for the use of Internet.
Outcome : Helpful for teaching \& learning, working online \& Knowing all tools of Internet to work easy \& fast.

## Brief Report

Department of Computer Science, D.P. Vipra College has organized FDP for Teaching staff on dated 06.06 .2022 to 11.06 .2022 to use of internet for teaching learning. With the help of internet, we are able to do all type of internet related works like audio-video conferencing Email, Chat, create you tube channel, Google Meet, Zoom App, MS Teams, Google Classroom. These all are very useful for teachers.


## DEPARTMENT OF COMPUTER SCIENCE

 D. P. VIPRA COLLEGE, BILASPUR (C.G.)NAAC ACCREDITED "A" GRADE
PHONE : 07752-424497, E-mail - dpvipracollege@gmail.com


| 31 | YUPESH KUMAR | ASST. PROF. |
| :---: | :--- | :--- |
| 32 | BRIJESH KUMAR | ASST. PROF. |
| 33 | ISHWAR SURYAWANSHI | ASST. PROF. |
| 34 | VARSHA SINGH RANA | ASST. PROF. |
| 35 | ANJALI SONA | ASST. PROF. |
| 36 | NEELAM SINGH SINGHEL | ASST. PROF. |
| 37 | RUPENDRA SHARMA | ASST. PROF. |
| 38 | PRAKASH CHATURVEDI | ASST. PROF. |
| 39 | AAYUSHI PANDEY | ASST. PROF. |
| 40 | BHAGWAT KAUSHIK |  |
| 41 | VARSHA RANI DUBEY |  |

Computer Science
PROGRAM CO-ORDDMATBR College
PROF. VISHWAS VIC Bodaspur (C.G.)
DR. RICHA HANDA
DEPARTMENT OF COMPUTER SCIENCE
D.P. VIPRA COLLEGE, BILASPUR (C.G.)

हिंदी विभाग,

## -: सूचना :-

समस्त प्राध्यापकों को सूचित किया जाता है कि, हिंदी विभाग द्वारा 'हिंदी लेखन - प्रारूपण, टिप्पण एवं रिपोर्ताज' पर प्रशिक्षण कार्यक्रम का आयोजन किया जा रहा है। दिनांक 02.11.2022 से 05.11.2022 तक प्राध्यापकों के लिये प्रशिक्षण दिन नियत किया गया है। प्रशिक्षण का समय दोपहर 01:00 से 03:00 बजे रखा गया है।

$4)$<br>विभागाध्यक्ष हिंदी विभाग डी.पी. विप्र महाविद्यालय<br><br>डी.पी.विक्र महाे जलेप्य<br>बिलासपुर (छ.ग.)

## हिंदी लेखन- प्रारूपण, टिप्पण एवं रिपोर्ताज (FDP)

## One Page Report

हिंदी लेखन मानवीय जीवन का अभिन्न अंग है। इसके विविध आयामों से न केवल रोजगार एवं जीविका में सहायक होता है, अपितु राष्ट्रभाषा का संस्कार भी दृढ़ होगा। इन्हीं पक्षों को ध्यान में रखते हुए डी.पी. विप्र महाविद्यालय में चार दिवसीय दिनांक 02 से 05 नवंबर 2022 तक हिंदी लेखन प्रशिक्षण (FDP) कार्यक्रम का संचालन किया गया। यह कार्यक्रम हिंदी विभाग के विभागाध्यक्ष, डॉ. सुरुचि मिश्रा के मार्गदर्शन में संचालित किया गया। इस कार्यक्रम में हिंदी लेखन कौशल के विकास एवं संबंधित विषय की भाषा शैली का सविस्तार प्रशिक्षण प्रदान किया गया। उक्त कार्यक्रम में हिंदी विभाग के डॉ. अरुण कुमार के द्वारा प्रशिक्षण दिया गया। जिसमें महाविद्यालय के कुल 42 प्राध्यापकों ने प्रशिक्षण प्राप्त किया।


विभागाध्यक्ष
हिंदी विभाग
डी.पी. विप्र महाविद्यालय
बिलासपुर (छ.ग.)
विभागाध्यक्ष,
डी.वी.विश्र महलिघालय
बिलासपुर (छ.ग.)


डी.पी. विप्र महाविद्यालय बिलासपुर (छ.ग.)

प्राचार्य
डी.पी. विप्र महाविद्यालय
ब्लिासपुर (छ.ग.)

कार्यालय प्राचार्य,

## डी. पी. विप्र महाविद्यालय, बिलासपुर (छ.ग.)

नैक द्वारा ' T ' ग्रेड प्रदत्त, ISO-9001:2015 प्रमाणित फोन नं.- 07752-424497, वेब.- www.dpvipracollege.in, ईमेल-dpvipracollege@gmail.com

कार्यक्रम का नाम-हिंदी लेखन - प्रारूपण, टिप्पण एवं रिपोर्ताज
दिनांक : 02.11.2022 से 05.112022
उपथिति पत्रक

| क्र. | नाम | विभाग | हस्ताक्षर |
| :---: | :---: | :---: | :---: |
| 1 | श्री यूपेश कुमार | इतिहास | $y=$ |
| 2 | श्री बृजेश कुमार | कम्प्यूटर | (B) -.jes) |
| 3 | श्री रूपेन्द्र शर्मा | राजनीति विज्ञान | (2)82 |
| 4 | श्री मोतीलाल पाटले | वनस्पति विज्ञान | $p$ |
| 5 | कु. प्राची तिवारी | बायोटेक | Prock, |
| 6 | कु. कांची बाजपेयी | . अंग्रेजी | Raver. |
| 7 | श्रीमती अनुपमा पाण्डेय | कम्प्यूटर | (A) bande |
| 8 | कु. नीलम सिंह सिंघेल | कम्प्यूटर |  |
| 9 | प्रो. अभिलाषा सिंह | कम्प्यूटर | fothor |
| 10 | कु. वर्षासिंह | कम्प्यूटर | $\operatorname{cin}_{2 \times 1}$ |
| 11 | श्री प्रकाश चतुर्वेदी | वाणिज्य | 5 |
| 12 | श्री सर्वेश दीप | वाणिज्य |  |
| 13 | कु. शिखा पाण्डेय | वाणिज्य |  |
| 14 | कु. सपना मिश्रा | भौतिकी | $0$ |
| 15 | कु. वर्षारानी दुबे | भौतिकी | R |
| 16 | श्री दीपक कुमार कश्यप | जन्तुविज्ञान | Secpalk |
| 17 | श्री अजीत कस्तुरिया | वनस्पति विज्ञान | Sinst |
| 18 | श्रीमती ज्योति तिवारी | हिंदी | $\sqrt{5}$ |
| 19 | श्रीमती आभा बाजपेयी | अर्थशास्त्र | Alas |
| 20 | श्री राहूल प्रसाद | नृत्य प्रशि. | Rus |


| 21 | श्री भागवत कौशिक | भौतिकी | Broforat |
| :---: | :---: | :---: | :---: |
| 22 | श्री गेंदलाल बंजारे | भूगोल | Prest |
| 23 | श्री दिव्यांशु स्वर्णकार | वाणिज्य |  |
| 24 | कु. अंजली सोना | कम्प्यूटर | dijuliber |
| 25 | श्री दीपांक गंधे | अर्थशास्त्र | dy |
| 26 | श्री जेसन सामकुट्टी | अंग्रेजी | Ulge |
| 27 | श्रीमती जीवनप्रभा महन्ती | रसायन | TPM |
| 28 | श्री टीकमसिंह राजपूत | गणित | D2et |
| 29 | श्री देवकुमार | प्राणीशास्त्र | Derkuat |
| 30 | कु. निधी दानीकर | गणित | Aaniker. |
| 31 | श्री पुरूषोत्तम चन्द्राकर | रसायन | $\square P$ |
| 32 | कु. सुनंदा सोनी | कम्प्यूटर | Sunander soni |
| 33 | कु. रोशनी सोनी | माइक्रोबायो. | Foshisoni |
| 34 | कु. शुभानी सिंह ठाकुर | बायोकेमेस्ट्री | Atroekne |
| 35 | श्री अभिलाष अवस्थी | बी.बी.ए. | $\theta$ |
| 36 | कु. आयुषी पाण्डेय | वाणिज्य | Ajushe |
| 37 | कु. प्रशंसा यादव | माइक्रोबायो. | Frashansa |
| 38 | श्री बद्री प्रसाद साहू | वाणिज्य | EAPalus |
| 39 | श्री सुशील कुमार पटेल | अर्थशास्त्र | (d) |
| 40 | कु. दीक्षा देवांगन | भूगोल |  |
| 41 | कु. दीपाली कुशवाहा | माइक्रोबायो. | Veepali |
| 42 | श्री हरीश राठौर | अर्थशासत्र | baflene |

बिज़्ध (v.च.)

प्राचार्य
डी.पी. विप्र महाविद्यालय
बिलासमुर्म (छ.ग.)
झी.पी. विप्र महावियातय बिलासपुर (छ.ग.)

OFFICE OF THE PRINCIPAL

# D. P. VIPRA COLLEGE, BILASPUR (C.G.) 

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Ref. No./

Bilaspur, Date 19.11.2022

## Academic Year: 2022-23

| Activity | $:$ FDP on Power of Google |
| :--- | :--- |
| Participants Count | $: 30$ Non-Teaching Staff |
| Date of Activity | $: 14.11 .2022$ |
| Place | $:$ Smart Class |
| Objective | $:$ To aware Non-Teaching Staff about Power of Google. |
| Outcome | $:$ Helpful for hands-on to work in Google is smart and responds to our |
|  | instant gratification' for Non-Teaching Staff.. |

## Brief Report

Department of Computer Science, D.P.Vipra College has organized FDP for Non-Teaching staff on dated 14.11.2022 to 19.11.2022 to work with Power of Google. This ability to access information quickly has literally saved lives. Google Forms is a tool within Google Drive for creating online survey forms. Its use Creating a form from your Docs list, spreadsheet, editing forms Adding pages and allowing navigation to a specific page, Editing the spreadsheet with the responses.


Computer Science
Di. Vipra College Bilaspur (C.G.)

DEPARTMENT OF COMPUTER SCIENCE D. P. VIPRA COLLEGE, BILASPUR (C.G.)

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PRIINTPAL
D.P. VHPRA COLLEGE BILASPUJR (C.G.)

## सूचना

समस्त प्राध्यापकों / कर्मचारियों को सूचित किया जाता हैं कि अंग्रेजी विभाग द्वारा'स्कीमिंग एण्ड रक्छेनिंग' पर प्रशिक्षण कार्यक्रम का आयोजन किया जा रहा है। द्२िनांक $22 / 11 / 2022$ को प्राध्यापकों के लिए एवं $23 / 11 / 2022$ को कर्मचारियों के लिए प्रशिक्षग निए नियत किया गया है। प्रशिक्षण का समय सायं 03:00 से 05:00 बजे कक्ष क्रमांक 05 में रखा गया है।

प्राचचार्य


बिलासपुर (हुकाफिद्यालय
बिलासपुर (छ.ग.)
HEAD Dept. of English
D.P. Vipra College
BILASPUR (C.G.)

## ONE DAY TRAINING PROGRAMME ON SKIMMINIG \& SCANNING

22-11-2022: For Teaching Staff
23-11-2022: For Non-Teaching Staff

## Syllabus

3:00 to 3:30 PM

1. Skimming: 4 Steps of Skimming.
3:30 to 4:00 PM
2. Three: Types of Skimming.
4:00 to 4:30 PM
3. Scanning: Scanning for research \& study.
4:30 to 5:00 PM
4. Scanning: Scanning to answer questions.


Department of English D.P. Vipra College, Bilaspur (C.G.)

## Activity Report

Academic Year: 2022-23
Activity: One day training programme Skimming \& Scanning for Teaching Staff.
Venue: Room No. 05
Date: 23-11-2022
Resource Person: Dr. S. K. Tiwari, Dr. O. R. Sinha, Dr. Aashish Sharma
Objectives:
(1) To enhance the learner's communication skills by giving adequate exposure in reading.
(2) To build up the learner's confidence by reinforcing the basics.
(3) Enabling the learner to achieve adequate linguistic skills.
(4) To help the learner identify \& incorrect the mistakes.

## Report:

Dr. S. K. Tiwari highlighted the importance of effective communication. After this a text was read and re-read in front of the non-teaching staff In between the two reading sessions, questions were asked to check their listening abilities. In the second part, Dr. O. R. Sinha demonstrated how English is spoken in different situations. In the third session, Dr. Aashish Sharma briefed about skimming and scanning followed by a small exercise in reading comprehension. In the last session, Dr. S. K. Tiwari differentiated between dialogue writing and paragraph writing. By interacting with the non-teaching staff one paragraph was asked to write based on a picture.


HEAD


# D.P. VIPRA COLLEGE, BILASPUR(C.G.) 

Phone No.- 07752-424497, Web. - www.dpvipracollege.in, Email-dpvipracollege@gmail.com

## NAME OF PROGRAMME; SKIMMING \& SCANNING <br> DATE: 22-11-2022 TIME; 03:00 P.M. TO 05:00 P.M. <br> ATTENDANCE SHEET (TEACHING STAFF) 2022-23

| S.N. | NAME OF TEACHERS | DEPARTMENT | SINGNATURE |
| :---: | :---: | :---: | :---: |
| 01 | Mr. Prakash Chaturvedi | Commerce | Pur |
| 02 | Ms. Sarvesh Deep | Commerce | $8$ |
| 03 | Dr. Vimal Patel | Geography | Dpats |
| 04 | Dr Smt. Sadhana Shome | Sociology | 12 |
| 05 | Mr. Gendlal Banjare | Geography | Apor. |
| 06 | Mr. Viswas Victor | Computer Science | 1 |
| 07 | Dr. Richa Handa | Computer Science | \&: ${ }^{\text {dr }}$ |
| 08 | Dr. RN Yadav | Geography | aup |
| 09 | Dr. ML Jaiswal | Botany | MVIMe |
| 10 | Dr. Vivek Ambalkar | Physics | W. |
| 11 | Dr. Shushma Sharma | Sociology | 82 |
| 12 | Dr. Taru Tiwari | History | $4 \%-230$ |
| 13 | Dr. Khagendra Kumar Soni | Commerce | 80 |
| 14 | Dr. Smt. Sunita Yadav | Political Science | Solur |
| 15 | Dr. Suruchi Mishra | Hindi | \%tor |
| 16 | Mr. A.Sri Ram | Commerce |  |
| 17 | Mr. Jayanta Roy | Commerce | 1 |
| 18 | Dr. Smt. Renu Nayar | Chemistry | $\cdots$ |
| 19 | Dr. Manish Tiwari | Chemistry | N |
| 20 | Mr. Ishwar Suryawanshi | Computer Science | cery |
| 21 | Mr. Rupendra Sharma | Political Science | 20sm |
| 23 | Dr. M.S. Tamboli | Political Science |  |
| 24 | Mrs. Snehlata Mishra | Mathematics | sreflf |
| 25 | Dr. Shubhraja Pandey | Microbiology |  |
| 26 | Mrs. Shriti Somwanshi | Zoology | Wet |
| 27 | Mrs. Jyoti Tiwari | Hindi | Arat. |
| 28 | Dr. Abha Tiwari | Political Science | Cx |

## Activity Report

Academic Year: 2022-23
Activity: One day training programme Skimming \& Scanning for Non Teaching Staff.
Venue: Room No. 05
Date: 23-11-2022
Resource Person: Dr. S. K. Tiwari, Dr. O. R. Sinha, Dr. Aashish Sharma

## Objectives:

(1) To enhance the learner's communication skills by giving adequate exposure in reading.
(2) To build up the learner's confidence by reinforcing the basics.
(3) Enabling the learner to achieve adequate linguistic skills.
(4) To help the learner identify \& incorrect the mistakes.

## Report:

Dr. S. K. Tiwari highlighted the importance of effective communication. After this a text was read and re-read in front of the non-teaching staff In between the two reading sessions, questions were asked to check their listening abilities. In the second part, Dr. O. R. Sinha demonstrated how English is spoken in different situations. In the third session, Dr. Aashish Sharma briefed about skimming and scanning followed by a small exercise in reading comprehension. In the last session, Dr. S. K. Tiwari differentiated between dialogue writing and paragraph writing. By interacting with the non-teaching staff one paragraph was asked to write based on a picture.


# D.P. VIPRA COLLEGE, BILASPUR(C.G.) 

Phone No.- 07752-424497, Web. - www.dpvipracollege.in, Email-dpvipracollege@gmail.com

## NAME OF PROGRAMME; SKIMMING \& SCANNING <br> DATE: 23-11-2022 TIME; 03:00 P.M. TO 05:00 P.M. <br> ATTENDANCE SHEET (NON-TEACHING STAFF) <br> 2022-23

| S.N. | NAME OF NON-TEACHING STAFF | SINGNATURE |
| :---: | :---: | :---: |
| 01 | Mr. Shiv Narayan Patel | grestr |
| 02 | Mir. Suraj Suryawanshi | Suegr |
| 03 | Mr. Manish Sahu | - |
| 04 | Mr. Tuleshwar Sahu |  |
| 05 | Mr. Phuleshwar Sahu | 20 |
| 06 | Mr. Chandrabhan Singh Rajput | ans |
| 07 | Mir. S.R. Chandravanshi | do. |
| 08 | Mr. Toran Prasad Yadav | , |
| 09 | Mrs. Upasana Pandey | $\cup$ |
| 10 | Mr. Shashikant Agrawal | sur |
| 11 | Mr. Susheel Mashram | 入 |
| 12 | Mr. Manoj Sahu | (1) |
| 13 | Mrs. Madhuri Pandey | 10 |
| 14 | Mrs. Sanjana Pradhan | सुけ |
| 15 | Nir. Rajendra Dubey |  |
| 16 | Mr. Mithlesh Ratnakar | M2 |
| 17 | Mr. Keshav Bole | - 2n |
| 18 | Mr, Manoj Tiwari | 15 |
| 19 | Mr. Shyamakant Dubey | $\gamma$ |
| 20 | Mr. Pawan Sharma | (1) |
| 21 | Mr. Prakash Mahana | (1)yrmever |
| 23 | Nir. Gandhi Prasad Yadav | $5{ }^{51} y^{2} 139$ |
| 24 | Mir. K.B. Shriwas | (\&iV) |
| 25 | Mr. Prakash Suryawanshi | prakas, |
| 26 | Mrs. Vranali Ghosh |  |
| 27 | Mr. Surendra Pandey | digcrovile |

